

F. No. 5/22/2013-14/RT
Ministry of New and Renewable Energy
(Grid Connected Rooftop Solar Power Division)

Block 14, CGO Complex,
Lodhi Road, New Delhi-110003
Dated: 29.06.2017

Subject: Application portal for empanelment of Channel Partners under the Grid Connected Rooftop and Small Solar Power Plants Programme

In continuation to this Ministry's letter of even no. dated 11.01.2017, it is being informed that application portal on SPIN for Empanelment of Channel Partner for second quarter will open from 6rd July 2017 to 20th July 2017. The agencies desirous of empanelment with Ministry under the Grid Connected Rooftop and Small Solar Power Plants Programme, including the renewal cases of already empanelled channel Partner/ Channel Partner (New Entrepreneurs) , shall have to apply online at SPIN portal i.e. www.solarrooftop.gov.in during this period.

2. The applicants need to **mandatorily upload full rating report** on the portal. The **applications without/partial or rating report will be summarily rejected** and no requested shall be entertained thereafter in this regard.
3. The applicant shall ensure that the particulars entered in online applications are correct as any mismatch in company/applicant credentials (company name/PAN number/rating/validity of report etc.), as entered in online application and as mentioned in rating report, may lead to rejection of application.
4. The empanelment letter will be generated based on the data submitted in SPIN portal hence; the applicants shall satisfy themselves of the entries made in the application form. Any request for change/modification shall not be entertained thereafter.
5. The agencies that have been de-empanelled vide letter of even no. dated 30.05.2017, are not eligible to apply. However they can participate any tender floated by State Nodal Agencies/ any organization
6. The applications received will be disposed of within three weeks after the window is closed. All updates in this regard will be uploaded in the SPIN portal www.solarrooftop.gov.in
7. **There is no need to submit the hardcopy of application documents.**



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